ANNEXURE-10

Mandatory Disclosures

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1. **Name of the Institution**
   Dr. C. V. Raman University
   Bafapur Banthu,Block-Bhagwanpur,Distt-Vaishali-844114
   06224-245044,9425647728,siteshkumarsingh@gmail.com

2. Name and address of the Society and the Trustees
   All India Society For Electronics And Computer Technology (AISCET)
   Aisect Office: Dr. C.V Raman University Campus, Kargi Road Kota, Bilaspur, Chhattisgrah.
   7753-253801, siteshkumarsinha@gmail.com

3. Name and Address of the Vice Chancellor/ Principal/Director/Registrar
   Dr. Sitesh Kumar Sinha
   Bafapur Banthu, Block-Bhagwanpur, Distt-Vaishali-844114
   06224-245044, 9425647728, siteshkumarsinha@gmail.com

4. Name of the affiliating University
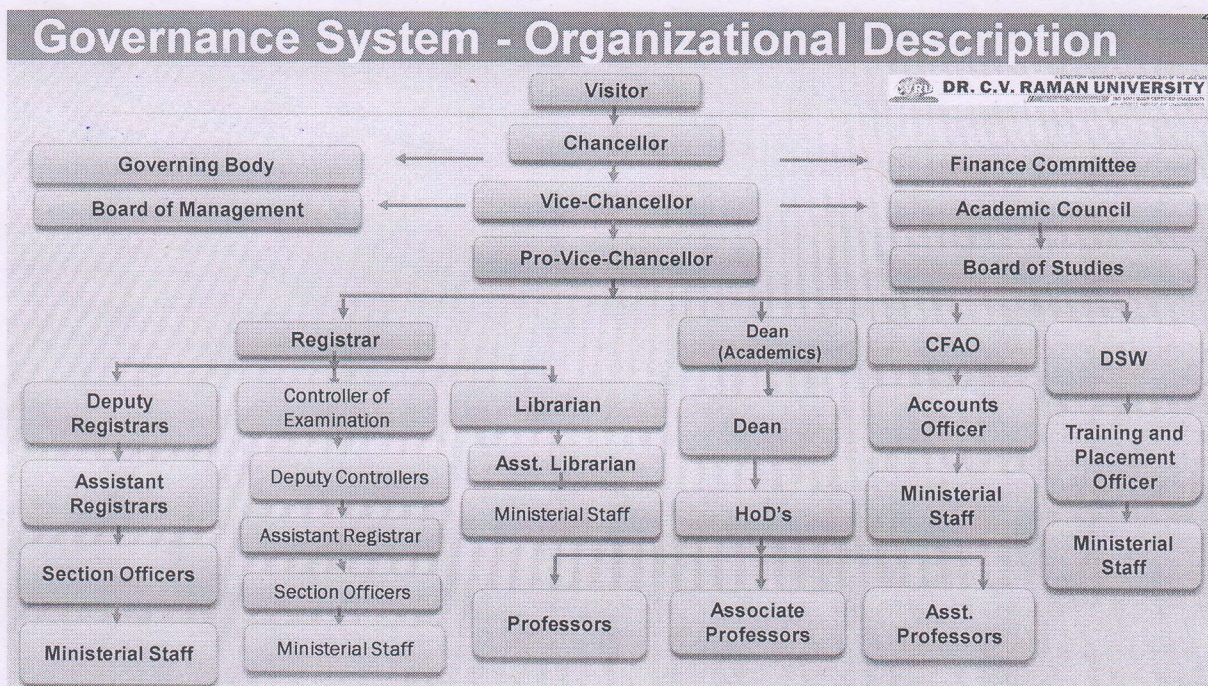   **Dr. C.V. Raman University, Bhagwanpur, Vaishali**

5. Governance

• Members of the Board and their brief background

1.	Dr. R.K. Pande	Vice Chancellor	Chairman
2.	Dr. Vijay Singh	Governing Body Nominee	Member
3.	Shri Abhishek Pandit	Governing Body Nominee	Member
4.	Dr. Basant Kumar Singh	Sponsoring Body Nominee	Member
5.	Shri Ambrish Jha	Sponsoring Body Nominee	Member
6.	Dr. Birjesh Singh	Sponsoring Body Nominee	Member
7.	Dr. Dharmendra Singh	Vice Chancellor Nominee	Member
8.	Dr. Sitesh Kumar Sinha	Registrar	Member Secretary

• Members of Academic Advisory Body - **Yes**

• Frequently of the Board Meeting and Academic Advisory Body - **Quarterly**

• Organizational chart and processes

Governance System - Organizational Description

DR. C.V. RAMAN UNIVERSITY

```
                              Visitor
                                |
                            Chancellor
                                |
  Governing Body  <------  Vice-Chancellor  ------>  Finance Committee
  Board of Management  <--      |          -->       Academic Council
                                |
                         Pro-Vice-Chancellor         Board of Studies
                                |
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        Registrar              Dean          CFAO         DSW
                              (Academics)
  Deputy      Controller of    Librarian     Accounts     Training and
  Registrars  Examination                    Officer      Placement
                                  Dean                     Officer
  Assistant   Deputy          Asst. Librarian
  Registrars  Controllers                    Ministerial  Ministerial
                              Ministerial     Staff        Staff
  Section     Assistant        Staff  HoD's
  Officers    Registrar
                                   Professors  Associate   Asst.
  Ministerial Section                          Professors  Professors
  Staff       Officers

              Ministerial
              Staff
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- Nature and Extent of involvement of Faculty and students in academic affairs/improvements

- Mechanism/ Norms and Procedure for democratic/ good Governance

- Student Feedback on Institutional Governance/ Faculty performance

- Grievance Redressal mechanism for Faculty, staff and students – **Yes**

1.	Dr. Birjesh Singh	Dean of Student Welfare	Chairman
2.	Dr. Dharmendra Kumar Singh	Dean Engineering	Member
3.	Mr. Sanjeet Kumar	HOD	Member
4.	Miss Rambha Kumari	Teaching Faculty	Member
5.	Mr. Vijyanand Sinha	Non Teaching Faculty	Member

- Establishment of Anti Ragging Committee – **Yes**

1.	Dr. Birjesh Singh	Dean of Student Welfare	Chairman
2.	Mr. Pankaj Kumar Singh	HR/HOD	Member
3.	Mr. Shantnu	HOD	Member
4.	Mr. Manoj Kumar	HOD	Member
5.	Dr. Santosh Kumar	HOD	Member
6.	Mrs. Rinku Rai	Teaching Faculty	Member
7.	Mr. Pramod Kumar Singh	Non Teaching Faculty	Member
8.	Miss Farha Khan	Non Teaching Faculty	Member
9.	Mr. Charanjeet	Non Teaching Faculty	Member

- Establishment of Online Grievance Redressal Mechanism – **Yes**

1.	Dr. Sitesh Kumar Sinha	Registrar	Chairman
2.	Mr. Pankaj Kumar Singh	HR/HOD	Member

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University – **Yes**

1.	Dr. Sitesh Kumar Sinha	Registrar	Chairman
2.	Mr. Pankaj Kumar Singh	HR/HOD	Member

- Establishment of Internal Complaint Committee (ICC) – **Yes**

1.	Dr. Dharmendra Kumar Singh	Dean Engineering	Chairman
2.	Mr. Manoj Kumar	HOD	Member
3.	Mr. Sanjeet Kumar	HOD	Member
4.	Mr. Pramod Kumar Singh	Non Teaching Faculty	Member
5.	Mr. Shashi Ranjan	Non Teaching Faculty	Member
6.	Mr. Amresh Kumar	Student	Member
7.	Mr. Mukund Kumar	Student	Member
8.	Miss Ruby Kumari	Student	Member

- Establishment of Committee for SC/ST – **Yes**

1.	Dr. Dharmendra Kumar Singh	Dean Engineering	Chairman
2.	Dr. Santosh Kumar	HOD	Member
3.	Dr. Shweta Kumari	Teaching Faculty	Member
4.	Mr. Sujit Kumar	Non Teaching Faculty	Member
5.	Mr. Ramesh Paswan	Non Teaching Faculty	Member

- Internal Quality Assurance Cell – **Yes**

1.	Dr. R.K. Pande	Vice Chancellor	Chairman
2.	Dr. Basant Kumar Singh	Pro Vice Chancellor	Vice Chairman
3.	Dr. Dharmendra Kumar Singh	Dean Engineering	Member Coordinator
4.	Mr. Arun Kumar Choubey	Assistant Professor	Member
5.	Mr. Sanjeet Kumar	H.O.D	Member
6.	Mr. Shantnu	H.O.D	Member
7.	Miss Farha Khan	Librarian	Member
8.	Mr. Raja Kumar	Assistant Professor	Member
9.	Mr. Rishu Kumar	Assistant Professor	Member
10.	Mr. Ranajee Pratap	Computer Assistant	Member

6. Programmes

- Name of Programmes approved by AICTE

  Diploma Program in Engineering and Technology

- Name of Programmes Accredited by NBA

  Nil

- Status of Accreditation of the Courses

  N.A

- Total number of Courses

  Five

- No. of Courses for which applied for Accreditation

  N.A

- Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for . . .Courses (specify the number of courses)

  N.A

- **For each Programme the following details are to be given (Preferably in Tabular form):**
- Name:

  1. Computer Science & Engineering

  2. Civil Engineering

  3. Mechanical Engineering

  4. Electrical Engineering

  5. Agricultural Engineering

- Number of seats

  300

- Duration

  3rd Years

- Cut off marks/rank of admission during the last three years

  Not Requires

- Fee (as approved by the state government)

  60,000 per year

- Placement Facilities

  Available

- Campus placement in last three years with minimum salary ,maximum salary and average salary

  N.A as institution Established in 2020-21

- **Name and duration of Programme(s)having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:**

  N.A

- Details of the Foreign University
- Name of the University
- Address
- Website
- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country

- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
- **For each Programme Collaborated provide the following:** **N.A**
- Programme Focus
- Number of seats
- Admission Procedure
- Fee (as approved by the state government)
- Placement Facility
- Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/ Foreign University has applied to AICTE for approval

7. Faculty

- Course/Branch wise list Faculty members:

    List of Faculty is Uploaded Separately in the attachments

- Permanent Faculty

    25

- Adjunct Faculty

    0

- Permanent Faculty: Student Ratio

    1:20

- Number of Faculty employed and left during the last three years

    N.A

8. Profile of Vice Chancellor/ Director/ Principal/Faculty/Registrar

- For each Faculty give a page covering with Passport size photograph
- Name – **Dr. Sitesh Kumar Sinha**
- Date of Birth - **22/06/1977**
- Unique ID – **I-3577631046**
- Education Qualifications - **Ph.D**
- **Work Experience**
- Teaching – **20 Years**
- Research - **01**
- Industry - **Nil**
- others - **Research Projects Guided - 40**
- Area of Specialization – **Adhoc Network, Big Data Analysis**
- Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – **Post Graduate**
- **Research guidance (Number of Students) - 41**
- No. of papers published in National/ International Journals/ Conferences

    National- 18

    International- 20

- Master (Completed/Ongoing) - **18**
- Ph.D. (Completed/Ongoing)- **4**
- Projects Carried out
- Patents (Filed & Granted) - **3** • Technology Transfer
- Research Publications (No.of papers published in National/International Journals/Conferences) - **38**
- No of Books published with details (Name of the book,Publisher with ISBN,year of publication,etc) - **2**

9.Fee
- Details of Fee, as approved by State Fee Committee, for the Institution
    60,000/- per year
- Time schedule for payment of Fee for the entire Programme
    Three Years

- No. of Fee waivers granted with amount and name of students
    N.A
- Number of scholarship offered by the Institution, duration and amount
    N.A
- Criteria for Fee waivers/scholarship
- Estimated cost of Boarding and Lodging in Hostels
    4500 per month
- Any other fee please specify - **NO**

10. Admission
- Number of seats sanctioned with the year of approval
    300 Seats
- Number of Students admitted under various categories each year in the last three years
    2019-20 :- 0
    2020-21 :- 258
    2021-22 :- 300
- Number of applications received during last two years for admission under Management Quota and number admitted – **N.A**

11. Admission Procedure
- Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website)
    N.A
- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test etc.)
    Yes
- **Calendar for admission against Management/vacant seats: N.A**
- Last date of request for applications
- Last date of submission of applications
- Dates for announcing final results
- Release of admission list (main list and waiting list shall be announced on the same day)
- Date for acceptance by the candidate (time given shall in no case be less than 15days)
- Last date for closing of admission
- Starting of the Academic session
    1st August of every year
- The waiting list shall be activated only on the expiry of date of main list
    Nil
- The policy of refund of the Fee, in case of withdrawal, shall be clearly notified
    Notification as per AICTE norms.

12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.

  AJEE

- Mention the minimum Level of acceptance, if any

  45%

- Mention the cut-off Levels of percentage and percent ilescore of the candidates in the admission test for the last three years

  45%

- Display marks scored in Test etc. and in aggregate for all candidates who were admitted

  Yes

13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise)

  Yes

14. Results of Admission Under Management seats/Vacant seats

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over).

  Yes

- Score of the individual candidate admitted arranged in order or merit

  Yes

- List of candidate who have been offered admission

  Yes

- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate

  Yes

- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list .

  Yes

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each

  Class Rooms- 8, Size -66

- Number of Tutorial rooms and size of each

  Tutorial rooms- 2, Size-33

- Number of Laboratories and size of each

  Laboratories-14, Size:66,100

- Number of Drawing Halls with capacity of each

  Drawing Halls-1 :132

- Number of Computer Centres with capacity of each

  Computer Centres-1:150

- Central Examination Facility, Number of rooms and capacity of each

  Exam Control Office – 1
  Room No. – 4 – 1:30

- Online examination facility (Number of Nodes, Internet bandwidth, etc.)

  Yes
- Barrier Free Built Environment for disabled and elderly persons

  Yes
- Occupancy Certificate

  Yes
- Fire and Safety Certificate

  Yes
- Hostel Facilities

  Yes (Rented)

Library

- Number of Library books/ Titles/ Journals available (Programme-wise)

  Yes
- List of online National/ International Journals subscribed

  Yes
- E- Library facilities

  Yes
- National Digital Library (NDL) subscription details

  Yes

Laboratory and Workshop

- List of Major Equipment/Facilities in each Laboratory/Workshop

  Yes
- List of Experimental Setup in each Laboratory/Workshop

  Yes

Computing Facilities

- Internet Bandwidth

  40 MBPS Speed
- Number and configuration of System

  150 System
- Total number of system connected by LAN

  150 System
- Total number of system connected by WAN

  N.A
- Major software packages available

  Yes

- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)

  Three
- Facilities for conduct of classes/courses in online mode (Theory & Practical)
- Innovation Cell

  Yes
- Social Media Cell

  Yes
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments, **Yes**

- **List of facilities available**
  - Games and Sports Facilities
    - **Yes**
  - Extra-Curricular Activities
    - **Yes**
  - Soft Skill Development Facilities
    - **Yes**
- **Teaching Learning Process**
  - Curricula and syllabus for each of the Programmers as approved by the University
    - **Yes**
  - Academic Calendar of the University
    - **Yes**
  - Academic Time Table with the name of the Faculty members handling the Course
    - **Yes**
  - Teaching Load of each Faculty
    - **12 Hours Per Week**
  - Internal Continuous Evaluation System and place
    - **Yes**
  - Student's assessment of Faculty, System in place
    - **Yes**
- **For each Post Graduate Courses give the following: N.A**
  - Title of the Course
  - Curricula and Syllabi
  - Laboratory facilities exclusive to the Post Graduate Course

- **Special Purpose N.A**
  - Software, all design tools in case
    - **YES**
  - Academic Calendar and framework
    - **YES**

16. Enrolment and placement details of students in the last 3years
   - 2019-20: 0
   - 2020-21: 0
   - 2021-22: 0

17. List of Research Projects/ Consultancy Works N.A
  - Number of Projects carried out, funding agency, Grant received
    - **NIL**

  - Publications (if any) out of research in last three years out of masters projects
    - **NIL**
  - Industry Linkage
    - **NIL**
  - MoUs with Industries (minimum3(10))
    - **5 Companies**

18. LoA and subsequent EoA till the current Academic Year
   - **2021-22**

19. Accounted audited statement for the last three years
   - **YES**

20. Best Practices adopted, if any Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosures Important Instructions:

- Avoid putting personal information in public domain.
- The mandatory disclosure should be available freely to view/download to the public without any restrictions.
- LoA/EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file and the URL (web-link) to be entered in the AICTE portal (under attachments tab).